

Do you know ...

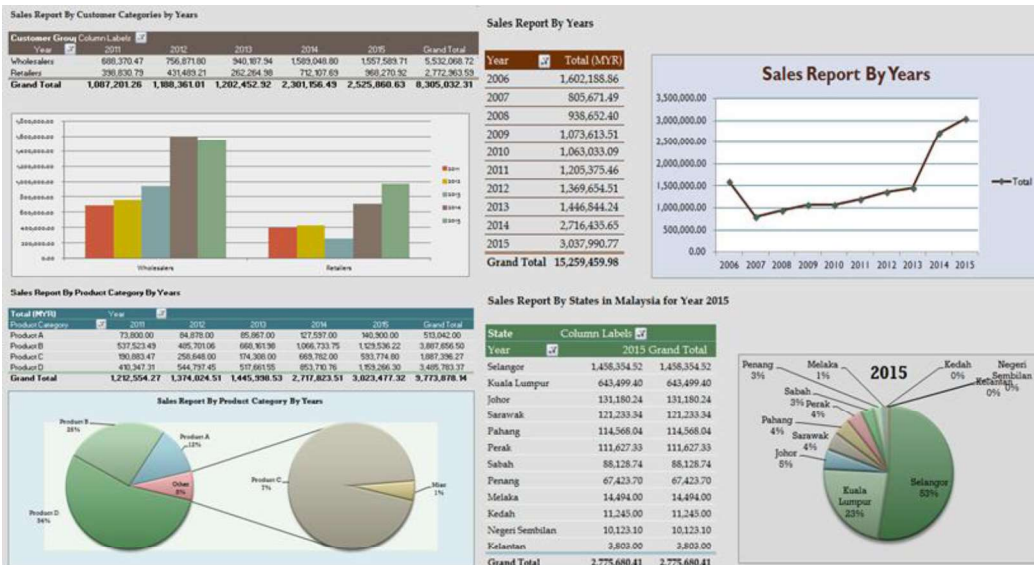
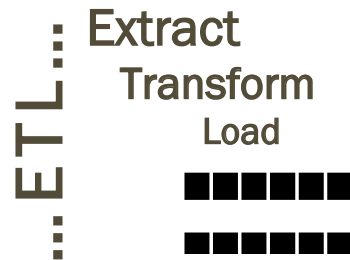
- Biztrak reports can be exported to Microsoft Excel ?
- how to transform Biztrak data into meaningful analysis reports?
- you can have all these analysis reports within minutes at any time?

If your answer is **NO** to any of the above, then it is time for you to join us for our brand new one (1) day training course on:

How to 'ETL' Biztrak data to meaningful information

Who Should Attend

- Finance Managers & Accountants
- Senior Managers
- Business Owners
- Practitioners & Consultants
- Account Executives



Biztrak Training Centre at Garden Shoppe One City

Introduction:

This course will teach the participants how to extract Biztrak data to Microsoft Excel, and to summarize data in a quick and easy manner using advanced function like Pivot Table. Further to our in-depth Pivot Table related topics, participants will also learn how to use Macro to automate long or repetitive reports to management.

Objectives:

- Easy Data Analysis
- Easy Summary of Data
- Find Data Patterns
- Quick Report Creation
- Quick Decision Making

Course Outline:

Pivot Table

- When and why you should use PivotTable reports
- Prepare the source data from Biztrak
- Creating a basic PivotTable report
- Pivoting a pivot table report
- Change Value Field Settings
- Adding new data to your Pivot table
- Pivot Chart Report
- Change Report Design

Macro

- When and why you should use Macro
- Creating a simple Macro
- Run a Macro using keyboard shortcut

Biztrak Intelligent Reporting Workshop

Invitation

Are you ready to
become a Report
Expert?



Register Now!

Dates:

18th Oct16, Tuesday

19th Oct 16, Wednesday

Course Fee:

- RM530.00 (Incl. of GST 6%) per person;
- RM424.00 (Incl. of GST 6%) per person to early bird registration with payment before 31st Aug 16
- RM397.50 (Incl. of GST 6%) per person [A group with minimum 3 pax(s)]
[Includes AM & PM coffee break and notes; Training PC is provided]

Venue:

- Biztrak Training Centre
D-01-02, Garden Shoppe One City, Jalan USJ 25/1A,
47650 Subang Jaya, Selangor
Tel: (603) 8081 1269 (HL) Attn: Ms. Ivy Lee

Payment / Terms & Conditions

You can transfer the payment to Account No: **3076128002, Public Bank** in favor of Biztrak Business Solutions Sdn Bhd. Email a copy of your transfer slip to support@biztrak.com/biztraksupport@gmail.com together with this form.

Full payment for your reservation must reach Biztrak not later than **two (2) weeks** before the training. Failure in doing so will result in your reservation being cancelled without prior notice. No refund for cancellation within **one (1) week** before the event.

Biztrak reserves the right to change the date/venue of the event with notice to be given in advance.

No	Participant's Name	Designation	Mobile No
1	Mr/Ms		
2	Mr/Ms		
3	Mr/Ms		
4	Mr/Ms		
5	Mr/Ms		
6	Mr/Ms		

Company Details:

Company: _____

Nature of Business: _____

Address: _____

Telephone: _____

Fax _____

Email: _____

Contact Person: _____

Signature: _____

Date _____

Company Chop _____

Cheque No _____

For Biztrak Business Solutions Sdn Bhd use only:-

Referred by:

Payment made:

Remarks: